



The Banff Centre  
inspiring creativity

# Expense Claims Forms

MAY 15 2014

Date: May 6, 2014

VE-0220

NAME Jeff Melanson  
President

Position President - corporate

(DINERS)

Itinerary and Purpose of Travel : Edmonton for PLLI announcement and other business meetings (Apr. 14-17), Toronto for business meetings (Apr. 3, May 26), Ottawa for business meetings and GGPAs (May 8-11), Montreal for C2MTL (May 26-30 cxd), Halifax for Development (May 14-16 cxd), NYC for Leadership Nouveau and business meetings (Apr. 28-May2)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Description	NET Amount	GST Amount	Total Amount
1	03/26/2014	Travel	3101	2100	890900	800	Flight, Toronto to Edmonton - Apr. 14	\$ 193.23		\$ 193.23
2	03/26/2014	Travel	3101	2100	890900	800	Change fee on Flight, Toronto to Edmonton - Apr. 14	\$ 84.75		\$ 84.75
3	03/31/2014	Travel	3101	2100	890900	800	Flight, Ottawa to Toronto - Apr. 3	\$ 181.93		\$ 181.93
4	04/02/2014	Travel	3101	2100	890900	800	Flight, Toronto to Ottawa - May 5	\$ 110.88		\$ 110.88
5	04/02/2014	Travel	3101	2100	890900	800	Flight, Toronto to Montreal - May 26	\$ 117.66		\$ 117.66
6	04/02/2014	Travel	3101	2100	890900	800	Flight passes - East West Connector Flex-10 credits	\$ 4,200.00	\$ 210.00	\$ 4,410.00
7	04/02/2014	Travel	3101	2100	890900	800	Flight, Halifax to Calgary - May 20	\$ 611.94		\$ 611.94
8	04/02/2014	Travel	3101	2100	890900	800	Flight change fee, Calgary to Toronto - May 22	\$ 125.00	\$ 6.25	\$ 131.25
9	04/02/2014	Travel	3101	2100	890900	800	Flight, ticket validity extension, Toronto to Calgary - June 2	\$ 50.00	\$ 2.50	\$ 52.50
10	04/02/2014	Travel	3101	2100	890900	800	Flight, Toronto to NYC return - Apr. 27-May 2	\$ 255.24		\$ 255.24
11	04/02/2014	Travel	3101	2100	890900	800	Flight, Toronto to NYC return seat selections- Apr. 27-May 2	\$ 70.00	\$ 3.50	\$ 73.50
12	04/02/2014	Travel	3101	2100	890900	800	Flight change fee, Calgary to Toronto return - June 10-16	\$ 150.00	\$ 7.50	\$ 157.50
13	04/02/2014	Travel	3101	2100	890900	800	Flight, Calgary to Toronto return, seat selections - June 10-16	\$ 92.00	\$ 4.60	\$ 96.60
14	04/02/2014	Travel	3101	2100	890900	800	Flight, Calgary to Toronto return, fare difference - June 10-16	\$ 93.45		\$ 93.45
15	04/22/2014	Incidentals	3107	2100	890900	800	President's Office 2-yr Alberta Views subscription	\$ 39.99		\$ 39.99
16	04/22/2014	Travel	3101	2100	890900	800	Flight change fee, Toronto to NYC - Apr. 28	\$ 200.00	\$ 10.00	\$ 210.00
17	04/22/2014	Travel	3101	2100	890900	800	Flight, Toronto to NYC, fare difference - Apr. 28	\$ 187.95		\$ 187.95
<b>Total Expenses : A</b>								<b>\$ 6,764.02</b>	<b>\$ 244.35</b>	<b>7,008.37</b>

Summary by Expense Type

GL	Fund	Expense Type	Cost Centre	Activity Type	NET Amount	GST	Total Amount
3101	2100	Travel			6,724.03	244.35	6,968.38
3102	2100	Travel-BOG			-	-	-
3105	2100	Accommodation			-	-	-
3106	2100	Meals			-	-	-
3610	2100	Hosting			-	-	-
3611	2100	Hosting-Alcohol			-	-	-
3107	2100	Incidentals			39.99	-	39.99
<b>Total</b>					<b>6,764.02</b>	<b>244.35</b>	<b>7,008.37</b>

Travel Advance (positive)	B 6132-2100	\$	
	A-B	\$	,008.37

12-May-14  
Date

See over  
→

Return to Requestor	Shelley MacAulay
Department	President's Office
Cost Centre Code	
Prepared By	Julie Harvey

Claimant's Supervisor	Date
	Date



**The Banff Centre**  
inspiring creativity

### Expense Claims Forms

NAME Jeff Melanson  
President

Position President - corporate

Itinerary and Purpose of Travel : Edmonton for PLLI announcement and other business meetings (Apr. 14-17), Toronto for business meetings and GGPA's (May 8-11), Montreal for C2MTL (May 26-30 cxd), Halifax for Dev Leadership Nouveau and business meetings (Apr. 28-May2)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Description
1	3/26/14	Travel	3101	2100	890900	800	Flight, Toronto to Edmonton - Apr. 14
2	3/26/14	Travel	3101	2100	890900	800	Change fee on Flight, Toronto to Edmonton - Apr. 14
3	3/31/14	Travel	3101	2100	890900	800	Flight, Ottawa to Toronto - Apr. 3
4	4/2/14	Travel	3101	2100	890900	800	Flight, Toronto to Ottawa - May 5
5	4/2/14	Travel	3101	2100	890900	800	Flight, Toronto to Montreal - May 26
6	4/2/14	Travel	3101	2100	890900	800	Flight passes - East West Connector Flex-10 credits
7	4/2/14	Travel	3101	2100	890900	800	Flight, Halifax to Calgary - May 20
8	4/2/14	Travel	3101	2100	890900	800	Flight change fee, Calgary to Toronto - May 22
9	4/2/14	Travel	3101	2100	890900	800	Flight, ticket validity extension, Toronto to Calgary - June 2
10	4/2/14	Travel	3101	2100	890900	800	Flight, Toronto to NYC return - Apr. 27-May 2
11	4/2/14	Travel	3101	2100	890900	800	Flight, Toronto to NYC return seat selections- Apr. 27-May 2
12	4/2/14	Travel	3101	2100	890900	800	Flight change fee, Calgary to Toronto return - June 10-16
13	4/2/14	Travel	3101	2100	890900	800	Flight, Calgary to Toronto return, seat selections - June 10-16
14	4/2/14	Travel	3101	2100	890900	800	Flight, Calgary to Toronto return, fare difference - June 10-16
15	4/22/14	Incidentals	3107	2100	890900	800	President's Office 2-yr Alberta Views subscription
16	4/22/14	Travel	3101	2100	890900	800	Flight change fee, Toronto to NYC - Apr. 28
17	4/22/14	Travel	3101	2100	890900	800	Flight, Toronto to NYC, fare difference - Apr. 28

**Total Expenses : A**

**Summary by Expense Type**

GL	Fund	Expense Type	Cost Centre	Activity Type	NET Amount	GST	Total Amount
3101	2100	Travel			6,724.03	244.35	6,968.38
3102	2100	Travel-BOG			-	-	-
3105	2100	Accommodation			-	-	-
3106	2100	Meals			-	-	-
3610	2100	Hosting			-	-	-
3611	2100	Hosting-Alcohol			-	-	-
3107	2100	Incidentals			39.99	-	39.99
<b>Total</b>					<b>6,764.02</b>	<b>244.35</b>	<b>7,008.37</b>

Travel Advance (positive)

Claimant's Signa

Claimant's Super

Financial Service


Return to Requestor	
Department	
Cost Centre Code	
Prepared By	

Date: May 14, 2014

35 meetings (Apr. 3, May 26), Ottawa for  
elopment (May 14-16 cxld), NYC for

NET Amount	GST Amount	Total Amount
\$ 193.23		\$ 193.23
\$ 84.75		\$ 84.75
\$ 181.93		\$ 181.93
\$ 110.88		\$ 110.88
\$ 117.66		\$ 117.66
\$ 4,200.00	\$ 210.00	\$ 4,410.00
\$ 611.94		\$ 611.94
\$ 125.00	\$ 6.25	\$ 131.25
\$ 50.00	\$ 2.50	\$ 52.50
\$ 255.24		\$ 255.24
\$ 70.00	\$ 3.50	\$ 73.50
\$ 150.00	\$ 7.50	\$ 157.50
\$ 92.00	\$ 4.60	\$ 96.60
\$ 93.45		\$ 93.45
\$ 39.99		\$ 39.99
\$ 200.00	\$ 10.00	\$ 210.00
\$ 187.95		\$ 187.95
\$ 6,764.02	\$ 244.35	\$ 7,008.37
<sup>B</sup> 6132-2100	\$	0.00
A-B	\$	7,008.37

12-May-14

Pre Date  
 Date  
May 14/14  
Date  
Date

MELANSON, JEFF

Mar. 29, 2014 - Apr. 28, 2014

**PAYMENTS, CREDITS AND ADJUSTMENTS**

Trans	Post	Description	Reference	Amount
Apr. 16	Apr. 16	PAYMENT RECEIVED -- THANK YOU	7047088	-\$2,381.75
<b>Total Payments, Credits and Adjustments</b>				<b>-\$2,381.75</b>

**PURCHASES**

Trans	Post	Description	Reference	Amount
Mar. 26	Mar. 31	AIR CAN 00142132655954 WINNIPEG MB NAME: MELANSON/JEFFREY MR DEPART: 04/14/14 ORIGINAL TICKET: 0142132655954 Mississauga, Ontario, Canada TO Edmonton, Alberta, Canada: Y	004009086022	\$193.23 (1)
Mar. 26	Mar. 31	AIR CAN 00142132655954 WINNIPEG MB NAME: MELANSON/JEFFREY MR DEPART: 04/14/14 ORIGINAL TICKET: 0142132655954 Mississauga, Ontario, Canada TO Edmonton, Alberta, Canada: Y	004009062411	\$84.75 (2)
Mar. 31	Apr. 2	PORTER AI 77600078589580 TORONTO ON NAME: MELANSON/JEFF DEPART: 04/03/14 ORIGINAL TICKET: 77600078589580 Ottawa, Ontario, Canada TO Toronto, Ontario, Canada: H	580910515103	\$181.93 (3)
Apr. 2	Apr. 4	PORTER AI 77600078688040 TORONTO ON NAME: MELANSON/JEFF DEPART: 05/05/14 ORIGINAL TICKET: 77600078688040 Toronto, Ontario, Canada TO Ottawa, Ontario, Canada: X	580930325663	\$110.88 (4)
Apr. 2	Apr. 4	PORTER AI 77600078688710 TORONTO ON NAME: MELANSON/JEFF DEPART: 05/26/14 ORIGINAL TICKET: 77600078688710 Toronto, Ontario, Canada TO Dorval, Quebec, Canada: X	580930325689	\$117.66 (5)
Apr. 2	Apr. 4	AIR CAN 00140851310065 WINNIPEG MB NAME: JEFFREY MELANSON DEPART: 05/02/14 ORIGINAL TICKET: 0140851310065 TO : Y	004009000132	\$4,410.00 (6)
Apr. 2	Apr. 4	WESTJET 883821972567164 CALGARY AB NAME: MELANSON/JEFFREY MR DEPART: 05/20/14 ORIGINAL TICKET: 83821972567164 Enfield, Nova Scotia, Canada TO Calgary, Alberta, Canada: H	004046176211	\$611.94 (7)
Apr. 2	Apr. 7	AIR CAN 00142125737015 WINNIPEG MB NAME: MELANSON/JEFFREY MR DEPART: 04/02/14 ORIGINAL TICKET: 0142125737015 Saint John, New Brunswick, Canada TO : Y	004008058825	\$131.25 (8)
Apr. 2	Apr. 7	AIR CAN 00142125737015 WINNIPEG MB NAME: MELANSON/JEFFREY MR DEPART: 04/02/14 ORIGINAL TICKET: 0142125737015 Saint John, New Brunswick, Canada TO : Y	004008058833	\$52.50 (9)
Apr. 2	Apr. 7	AIR CAN 00142132923978 WINNIPEG MB NAME: MELANSON/JEFFREY MR DEPART: 04/27/14 ORIGINAL TICKET: 0142132923978 Mississauga, Ontario, Canada TO New York City, New York, United States: Y New York City, New York, United States TO Mississauga, Ontario, Canada: Y	004008100700	\$255.24 (10)

MELANSON, JEFF  
Cardmember Account [REDACTED]  
Mar. 29, 2014 - Apr. 28, 2014



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**Travel worry free with enhanced insurance coverage**

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We've made some changes to your Diners Club Corporate Card insurance coverage as part of our ongoing commitment to improving our cardmembers' experiences.

**Effective May 1<sup>st</sup> 2014 we've added:**

- Coverage from the time you leave on your trip until the time you return home - a 24-Hour Extension benefit to your Common Carrier Accidental Death & Dismemberment benefits, in the amount of \$300,000 per insured. This provides coverage for accidental death or dismemberment incurred during business travel for trips up to 31 days in length.
- Unexpected Return Home coverage - \$2,000 per insured if returning home unexpectedly - for your peace of mind.
- Car Rental Personal Effects coverage - \$1,000 per insured per rental period, up to an overall maximum of \$2,000 per account per rental period.
- Hotel/Motel Burglary coverage - \$500 per occurrences.

**Effective May 1<sup>st</sup> we've increased:**

- Common Carrier Accidental Death & Dismemberment benefits from \$300,000 per insured to \$500,000 per insured.

For your convenience, an online version of the Corporate Travel and Entertainment Program: Certificates/Policies of Insurance and Summary of Assistance Services, can be found on the CAM or eAM site. For further information or assistance, contact us at: 1-800-363-3333.



# STATEMENT Card Program

MELANSON, JEFF  
Cardmember Account [REDACTED]  
Mar. 29, 2014 - Apr. 28, 2014

**How to Reach Us** Visit [dinersclubcanada.com](http://dinersclubcanada.com)  
Customer Service: 1-800-363-3333 or write:  
Diners Club P.O. Box 3200 RPO  
Streetsville Mississauga, ON L5M 0S2

### QUICK REFERENCE



<b>Total Balance</b>	<b>\$7,008.37</b>
<b>Total Due</b>	<b>\$7,008.37</b>
<b>Due Date*</b>	<b>May 25, 2014</b>

### ACCOUNT SUMMARY

Previous Balance	\$2,381.75
Payments, Credits & Adjustments	-\$2,381.75
Purchases	\$7,008.37
Cash Advances	\$0.00
Fees	\$0.00
<b>Total Balance</b>	<b>\$7,008.37</b>

### MONTHLY ACTIVITY BY CATEGORY

Airlines	\$6,968.38
Mail Order	\$39.99

### NEWS FROM DINERS CLUB

Please note that the amounts shown in the "Monthly Activity By Category" section include both debit and credit amounts. Therefore, the totals shown in this section may not correspond to the totals shown in the "Account Summary" section. The "Monthly Activity by Category" is for reference purposes only, to provide totals by merchant category.

The total amount shown for Cash Advances in the "Account Summary" section will vary from the total amount shown in the "Monthly Activity by Category" section of your statement. Cash Advance Fee amounts are not included in the "Monthly Activity by Category" section.

016683  
BMDCC21100\_5229917\_001 - 0003902 HRI - 03-01-21 -

Detach and follow the payment instructions on the reverse side. Payment must be received by 5:00 PM local time on the payment due date.



Diners Club  
P.O. Box 5000, Station F  
Toronto, Ontario M4Y 2T1

Account Number:	[REDACTED]
Total Due:	<b>\$7,008.37</b>
Payment Due Date:	<b>May 25, 2014</b>

Please Enter Amount of Payment Enclosed

\$

BMDCC21100\_5229917\_001 E D

03902

MELANSON, JEFF  
107 TUNNEL MOUNTAIN DRIVE  
PO BOX 1020 STN 18  
BANFF AB T1L1H5

Diners Club Commercial  
P.O. Box 6044, Station Centre-Ville,  
Montreal, QC H3C 3X2



① ②



# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

## Main Contact Information

**Booking reference: KZRBEZ**

**Name:** Mr Jeffrey Melanson  
**E-mail:** [REDACTED]  
**Form of payment:** [REDACTED]

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

International Reservations

Alert me of flight changes  
Flight notification

## Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC127	Toronto Pearson (YYZ)	Edmonton International (YEG)	320	Q	Confirmed
	Mon 14-Apr 2014 14:40 - TERMINAL T1	Mon 14-Apr 2014 16:45			

Seat number(s) requested: 17C

## Passenger Information

**Passenger 1**

**Name:** Mr Jeffrey Melanson  
**Frequent Flyer Pgm:** [REDACTED]

**Ticket number:** 014 2132 655954  
**Program number:** [REDACTED]

## Purchase Summary

**Passenger: 1 Ticket number 014 2132 655954**

**Date of issue**  
**Fare Amount in Canadian dollars:**  
*(including navigational & other charges)*

26-Mar 2014  
462.00

**Taxes, Fees & Charges**

Canada Harmonized Sales Tax (HST #10009-2287) (RC)  
 Combined Taxes \*see fare calculation below (XT)

22.23  
PD

**Total Fare in Canadian dollars:**

193.23A ✓

**Options**

Seat selection fee in Canadian dollars  
 Canada Harmonized Sales Tax (HST #10009-2287) (RC)  
 Change fee in Canadian dollars  
 Canada Harmonized Sales Tax (HST #10009-2287) (RC)  
 Ticket particularities:  
 AC ONLY/NON-REF/CHGE FEE

46.00  
 5.98  
 75.00 ✓  
 9.75 ✓  
 84.75 ✓

*\*Fare calculation:*

14APR14YTO AC YEA Q23.00R439.00CAD462.00 END ROE1.00 PD7.12CA  
 42.01RC25.00SQ

*Canadian tax registration numbers:*

XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

**Fare Rules Summary**

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

**Important Information & Conditions**

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

**Before You Go: A 'To-Do' List**

All passengers are advised to view the Travel documentation and US Secure Flight Program US Secure Flight Program for important information on documents and identification required for travel.

**Travel Insurance**

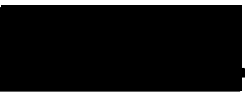
Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via [www.aircanada.com/insurance](http://www.aircanada.com/insurance) or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via [www.aircanada.com/us/en/insurance](http://www.aircanada.com/us/en/insurance) or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

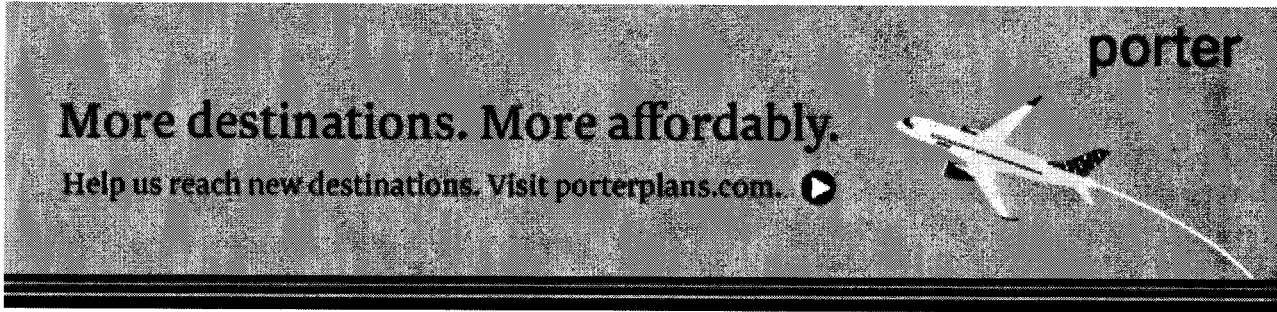
**Comments, Compliments and Complaints**

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the





**From:** PorterAirlines@flyporter.com  
**Sent:** Monday, March 31, 2014 12:10 PM  
**To:** [Redacted]  
**Subject:** [Caution: Message contains Redirect URL content] Itinerary - Please do not reply to this email



**Passenger Itinerary**

Thank you very much for your business. We have confirmed your reservation in our system. You will not receive a paper ticket. Please review flight information for accuracy and make note of ID requirements and recommended check-in times. You may print this itinerary for your reference.



107 TUNNEL MOUNTAIN DRIVE  
 BOX 1020, STN 6  
 BANFF, AB T1L 1H5  
 CANADA

**Confirmation Number:** **D37FHF**      **Agent Name:** WEBANON  
**Booking Date:** 04 Mar 2014      **Booked By:** [Redacted]

**Passenger Information:**

Name	VIPorter Number	Flight #/Seat #
Mr. Jeff MELANSON		258/2B

**Flight Information:**

Date	Flight	Depart	Arrive	Stops
03 Apr 2014	258	Ottawa (YOW) 12:50	Toronto (YTZ) 13:55	



**Fare Summary (CAD):**

Base Fare:	\$261.00
Air Traveller Security Charge:	\$7.12
NAV and Surcharges:	\$12.00
Airport Improvement Fee:	\$23.00
Harmonized Sales Tax:	\$39.41
	-----
Total Fare Price:	\$342.53
Change and Cancellation:	\$75.00
1BG:	\$0.00
Harmonized Sales Tax:	\$9.75
	-----
Total Including Service Charges:	\$427.28
Credit File:	\$245.35
MasterCard:	\$181.93 ✓
	-----
Balance Due:	\$0.00

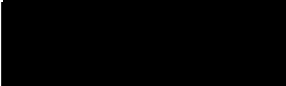
GST/HST Number: 841583271

QST Number: 1212573775

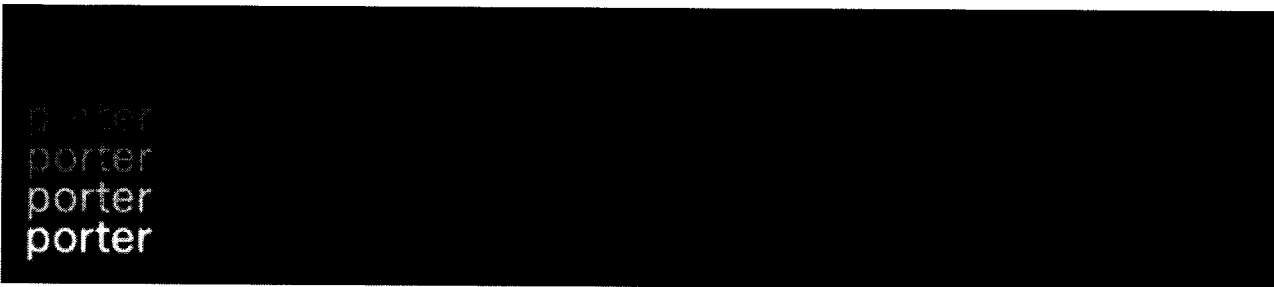
**Baggage Policy:**

**TWO items of carry-on baggage are permitted per fare-paying passenger.**

- Carry-on baggage is limited to two pieces:
  - 1 standard article not exceeding 55 x 40 x 23 cm (22 x 16 x 10 inches) and weighing less than 9 kg (20 lb)
  - 1 personal article not exceeding 33 x 43 x 16 cm (13 x 17 x 6 inches) and weighing less than 9 kg (20 lb)
- Items that are not permitted in carry-on baggage aboard the aircraft are those that present a potential hazard. They include, but are not limited to, weapons, tools, restraining devices, toy weapons, cutting and puncturing devices (knives, box cutters, scissors, straight razors) and other hazardous items as defined and regulated by law including explosives, poisons, and other toxic materials.
- All carry-on baggage must fit in the sizing units located both at check-in and the gate areas.



**From:** PorterAirlines@flyporter.com  
**Sent:** Wednesday, April 02, 2014 11:34 AM  
**To:** [Redacted]  
**Subject:** [Caution: Message contains Redirect URL content] Itinerary - Please do not reply to this email



porter  
porter  
porter  
porter

**Passenger Itinerary**

Thank you very much for your business. We have confirmed your reservation in our system. You will not receive a paper ticket. Please review flight information for accuracy and make note of ID requirements and recommended check-in times. You may print this itinerary for your reference.

[Redacted]  
107 TUNNEL MOUNTAIN DRIVE  
BANFF, AB T1L 1H5  
CANADA

**Confirmation Number:** L19W9L      **Agent Name:** WEBANON  
**Booking Date:** 02 Apr 2014      **Booked By:**

**Passenger Information:**

Name	VIPorter Number	Flight #/Seat #
Mr. Jeff MELANSON		253/NA

**Flight Information:**

Date	Flight	Depart	Arrive	Stops
05 May 2014	253	Toronto (YTZ) 10:30	Ottawa (YOW) 11:26	

Hertz rental cars at your destination!

Book a car



**Fare Summary (CAD):**

Base Fare:	\$59.00
NAV and Surcharges:	\$12.00
Air Traveller Security Charge:	\$7.12
Airport Improvement Fee:	\$20.00
Harmonized Sales Tax:	\$12.76
	-----
Total Fare Price:	\$110.88
MasterCard:	\$110.88
	-----
Balance Due:	\$0.00

GST/HST Number: 841583271

QST Number: 1212573775

**Baggage Policy:**

**TWO items of carry-on baggage are permitted per fare-paying passenger.**

- Carry-on baggage is limited to two pieces:
  - 1 standard article not exceeding 55 x 40 x 23 cm (22 x 16 x 10 inches) and weighing less than 9 kg (20 lb)
  - 1 personal article not exceeding 33 x 43 x 16 cm (13 x 17 x 6 inches) and weighing less than 9 kg (20 lb)
- Items that are not permitted in carry-on baggage aboard the aircraft are those that present a potential hazard. They include, but are not limited to, weapons, tools, restraining devices, toy weapons, cutting and puncturing devices (knives, box cutters, scissors, straight razors) and other hazardous items as defined and regulated by law including explosives, poisons, and other toxic materials.
- All carry-on baggage must fit in the sizing units located both at check-in and the gate areas.
- On board the aircraft, all carry-on baggage must be stowed under the seat or in the overhead compartments.
- The following items are not counted as carry-on: coats, cameras, receptacles containing human remains, containers carrying life sustaining items, strollers, child restraint systems, crutches, canes, walkers and other such items.
- Porter may require that an item of carry-on baggage travel as checked luggage if the bag cannot be safely stowed in the cabin.



**From:** PorterAirlines@flyporter.com  
**Sent:** Wednesday, April 02, 2014 11:40 AM  
**To:** [Redacted]  
**Subject:** [Caution: Message contains Redirect URL content] Itinerary - Please do not reply to this email



**Passenger Itinerary**

Thank you very much for your business. We have confirmed your reservation in our system. You will not receive a paper ticket. Please review flight information for accuracy and make note of ID requirements and recommended check-in times. You may print this itinerary for your reference.



107 TUNNEL MOUNTAIN DRIVE  
 BOX 1020, STN 6  
 BANFF, AB T1L 1H5  
 CANADA

**Confirmation Number:** **E1MPWL**      **Agent Name:** WEBANON  
**Booking Date:** 02 Apr 2014      **Booked By:**

**Passenger Information:**

Name	VIPorter Number	Flight #/Seat #
Mr. Jeff MELANSON		409/NA

**Flight Information:**

Date	Flight	Depart	Arrive	Stops
26 May 2014	409	Toronto (YTZ) 10:30	Montreal (YUL) 11:40	



**Fare Summary (CAD):**

Base Fare:	\$59.00
Air Traveller Security Charge:	\$7.12
NAV and Surcharges:	\$18.00
Airport Improvement Fee:	\$20.00
Harmonized Sales Tax:	\$13.54
	-----
Total Fare Price:	\$117.66
1BG:	\$0.00
	-----
Total Including Service Charges:	\$117.66
MasterCard:	\$117.66
	-----
Balance Due:	\$0.00

GST/HST Number: 841583271

QST Number: 1212573775

**Baggage Policy:**

**TWO items of carry-on baggage are permitted per fare-paying passenger.**

- Carry-on baggage is limited to two pieces:
  - 1 standard article not exceeding 55 x 40 x 23 cm (22 x 16 x 10 inches) and weighing less than 9 kg (20 lb)
  - 1 personal article not exceeding 33 x 43 x 16 cm (13 x 17 x 6 inches) and weighing less than 9 kg (20 lb)
- Items that are not permitted in carry-on baggage aboard the aircraft are those that present a potential hazard. They include, but are not limited to, weapons, tools, restraining devices, toy weapons, cutting and puncturing devices (knives, box cutters, scissors, straight razors) and other hazardous items as defined and regulated by law including explosives, poisons, and other toxic materials.
- All carry-on baggage must fit in the sizing units located both at check-in and the gate areas.
- On board the aircraft, all carry-on baggage must be stowed under the seat or in the overhead compartments.
- The following items are not counted as carry-on: coats, cameras, receptacles containing human remains, containers carrying life sustaining items, strollers, child restraint systems, crutches, canes, walkers and other such items.
- Porter may require that an item of carry-on baggage travel as checked luggage if the bag cannot be safely stowed in the cabin.

**From:** Air Canada <fpconfirmation@aircanada.ca>  
**Sent:** Wednesday, April 02, 2014 10:36 AM  
**To:** Melanson, Jeff; [REDACTED]  
**Subject:** Air Canada - Flight Pass Purchase Receipt



## Flight Pass

Your flight pass purchase is confirmed.  
**Please print this receipt for your reference.**  
Thank you for choosing Air Canada and we look forward to welcoming you on board.

### Flight Pass Information

<b>Flight Pass Reference:</b> [REDACTED]	<b>Customer Care</b>
Product Name: <b>East West Connector Flex - 10 credits</b> Product ID: <b>265PC0000110</b> Start Date: <b>Apr 02, 2014</b> Expiry Date: <b>Apr 02, 2015</b> Exchange one credit per direction on the following routes.	<b>Questions about your booking or Air Canada online services?</b> 1-888-247-2262
<b>Online services</b>	
<ul style="list-style-type: none"><li>• <b><u>Manage my flight pass</u></b> (Book, View, Change and Cancel flights).</li></ul>	

### Contact Information

Flight Pass Owner: <b>JEFFREY MELANSON</b> Email address: <b>jeff_melanson@banffcentre.ca</b> Aeroplan Number: [REDACTED] Phone Number: [REDACTED] Payment Card Number: [REDACTED]	
--	--

### Fare Quotes Details

Fare Summary	
East West Connector Flex - 10 credits	<b>Total Charge</b> <b>\$4,200.00</b>
<b>Taxes</b>	
Canada Goods and Services Tax (GST/HST #100092287 RT0001)	210.00
<b>Total taxes</b>	<b>\$210.00</b>
<b>Grand Total - Canadian Dollars</b>	<b>\$4,410.00</b>

- Flight credit booking changes are subject to availability; a \$50 CAD fee per direction, plus taxes, applies to booking changes and cancellations.
- Same-day changes done either at the airport with an agent or at a self-service kiosk are subject to availability. A \$75 CAD fee per direction, plus taxes, applies.
- Flight credit bookings must be cancelled at least one (1) hour prior to scheduled departure time or flight credits will be forfeited.
- Only changes to flight departure time can be processed at the airport. Any changes to flight routing must be completed online or in exceptional circumstances by Air Canada Reservations.
- Fees are subject to change at any time without notice.
- No refund, in whole or in part, will be issued for any Flight Pass.

**Upgrades**

Upgrades using Air Canada eUpgrade Credits are permitted, as per the terms and conditions of the eUpgrades program. Learn more at [aircanada.com/eUpgrades](http://aircanada.com/eUpgrades).

**Altitude Qualifying Miles**

Traveller will earn 100% Aeroplan Miles (Altitude Qualifying Miles) for distance flown on flights operated by Air Canada and participating Air Canada Express carriers when using flight credits. Altitude Qualifying Miles qualify for Air Canada Altitude status.

**These terms and conditions may change at any time without notice and other conditions may apply.**

Ref: CONFP

[View my flight pass](#)

\*\*\*\*\* Voted the Best Airline in North America four years running -  
 - Skytrax World Airline Awards 2013. Meilleur transporteur a?rien en Am?rique du Nord pour la quatri?me  
 ann?e -- Skytrax World Airline Awards 2013. \*\*\*\*\* -----  
 - Disclaimer/Avertissement ----- This email and any files transmitted with it are privileged,  
 confidential, and intended solely for the use of the individual or entity to whom they are addressed. Views  
 expressed are those of the author and not necessarily those of the Corporation or its affiliates. Any unauthorized  
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 opinions qui y sont exprim?es sont celles de l'auteur et ne correspondent pas n?cessairement ? celles de  
 l'entreprise ou de ses affili?es. Il est interdit d'utiliser ou de divulguer ces renseignements sans autorisation. Si  
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 votre collaboration. -----





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Electronic

CONJUNCTIVE TICKETS

Ticket AIR CANADA

2125737015

ENDORSEMENTS / RESTRICTIONS  
AC ONLY/NON-REF/CHGE FEE

DATE OF ISSUE

ORIGIN / DESTINATION  
YYC/YYC - SITI

AIR CANADA  
355 PORTAGE AVE. 3RD FLOOR  
WINNIPEG, MB  
6299036 YWGIT

PASSENGER NAME  
MELANSON/JEFFREY MR

NOT TRANSFERABLE

19Sep13

BOOKING REFERENCE  
LZDJCE  
ISSUED IN EXCHANGE FOR  
AC01421248064159123

CLASS	FROM	TO	CARRIER	FLIGHT	CLASS	DATE	TIME	STATUS	FARE BASIS / TICKET DESIGNATOR	NOT VALID BEFORE	NOT VALID AFTER	ALLOW
A	CALGARY/YYC	TORONTO/YYZ	AC	0130	U	30Oct13	15:15:00	OK	U058TPC	19Sep13	19Sep14	
		CALGARY/YYC	AC	0121	G	15Oct13	14:00:00	OK	G514TGC	19Sep13	19Sep14	

FARE CAD 3.00 FARE CALCULATION 08OCT13YYC AC YTO Q23.00R536.00AC YYC Q23.00R326.00CAD958.00END ROE1.00 PD55.00SQ3.25RC2.75XG14.25CA

TAX XG 47.36  
TAX

TOTAL FARE CAD 50.36  
ADCO 50.36

**Change \$131.25 CAD**  
**Fee \$125.00 GST \$6.25**  
**Date: April 2, 2014**

1PC1PC APPROVAL CODE 052125

014/ 014 2125737015 3

DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE

Done.

Image Info

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

**Booking reference: LZDJCE**

**Name:** Mr Jeffrey Melanson  
**E-mail:** [REDACTED]  
**Form of payment:** [REDACTED]

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

International Reservations

Alert me of flight changes  
Flight notification

### Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC128	Calgary (YYC)	Toronto Pearson (YYZ)	321	V	Confirmed
	Thu 22-May 2014 13:15	Thu 22-May 2014 18:59 - TERMINAL T1			
Seat number(s) requested: 12D					
AC119	Toronto Pearson (YYZ)	Calgary (YYC)	321	H	Confirmed
	Mon 02-Jun 2014 10:00 - TERMINAL T1	Mon 02-Jun 2014 12:09			
Seat number(s) requested: 12D					

### Passenger Information

**Passenger 1**

**Name:** Mr Jeffrey Melanson  
**Frequent Flyer Pgm:** Air Canada Aeroplan

**Ticket number:** 014 2125 737015  
 [REDACTED]

## Purchase Summary

---

**Passenger: 1 Ticket number 014 2125 737015**

<b>Date of issue</b>	19-Sept 2013
<b>Fare Amount in Canadian dollars:</b>	958.00
<i>(including <u>navigational &amp; other charges</u>)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	47.36
Combined Taxes *see fare calculation below (XT)	PD
<b>Total Fare in Canadian dollars:</b>	50.36A
<b>Options</b>	
Ticket validity extension fee in Canadian dollars	50.00 ✓
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	2.50 ✓
Ticket particularities:	
AC ONLY/NON-REF/CHGE FEE	

*\*Fare calculation:*

08OCT13YYC AC YTO Q23.00R586.00AC YYC Q23.00R326.00CAD958.00  
 END ROE1.00 PD55.00SQ3.25RC2.75XG14.25CA

*Canadian tax registration numbers:*

XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules Summary

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- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Important Information & Conditions

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Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

### Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and [US Secure Flight Program](#) US Secure Flight Program for important information on documents and identification required for travel.

### Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via [www.aircanada.com/insurance](http://www.aircanada.com/insurance) or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

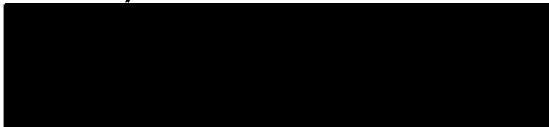
### Main Contact Information

**Booking reference: KRRJWE**

**Name:** Mr Jeffrey Melanson

**E-mail**

**Form of payment:**



#### Customer Care

**Air Canada Reservations**

1-888-247-2262

**Air Canada Flight Information**

1-888-422-7533

#### International Reservations

Alert me of flight changes

Flight notification

### Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC726	Toronto Pearson (YYZ)	La Guardia/New York (LGA)	E90	L	Confirmed
	Sun 27-Apr 2014 20:30 - TERMINAL T1	Sun 27-Apr 2014 22:03 - TERMINAL B			

Seat number(s) requested: 19D

AC709	La Guardia/New York (LGA)	Toronto Pearson (YYZ)	E90	L	Confirmed
	Fri 02-May 2014 11:30 - TERMINAL B	Fri 02-May 2014 13:13 - TERMINAL T1			

Seat number(s) requested: 19F

### Passenger Information

**Name:** Mr Jeffrey Melanson

**Frequent Flyer Pgm:**

Air Canada Aeroplan

**Passenger 1**

**Ticket number: 014 2132 923978**



### Purchase Summary

**Passenger: 1 Ticket number 014 2132 923978**

<b>Date of issue</b>	02-Apr 2014
<b>Fare Amount in Canadian dollars:</b>	140.00
<i>(including navigational &amp; other charges)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Canada Security Charge (CA)	12.10
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	7.61
Combined Taxes *see fare calculation below (XT)	95.53

**Total Fare in Canadian dollars:** 255.24 ✓

**Options**

Seat selection fee in Canadian dollars	35.00 ✓
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.75 ✓
Seat selection fee in Canadian dollars	35.00 ✓
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.75 ✓

Ticket particularities:  
AC ONLY/NONREF/CHGFEE -BG:AC

*\*Fare calculation:*

27APR14YTO AC NYC R70.00AC YTO R70.00CAD140.00 END ROE1.00  
 XT3.25RC25.00SQ6.22YC39.58US5.65XA7.91XY2.83AY XF5.09LGA4.50  
*Canadian tax registration numbers:*  
 XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

**Fare Rules Summary**

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

**Important Information & Conditions**

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

**Before You Go: A 'To-Do' List**

All passengers are advised to view the [Travel documentation](#) and [US Secure Flight Program](#). US Secure Flight Program for important information on documents and identification required for travel.

**Travel Insurance**

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via [www.aircanada.com/insurance](http://www.aircanada.com/insurance) or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're

12, 13, 14



# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

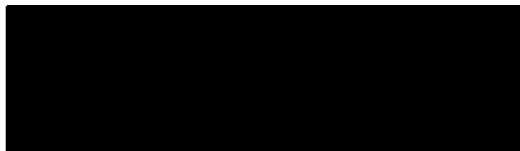
## Main Contact Information

**Booking reference: NPR2LE**

**Name:** Mr Jeffrey Melanson

**E-mail**

**Form of payment:**



### Customer Care

**Air Canada Reservations**

1-888-247-2262

**Air Canada Flight Information**

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

## Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC128	Calgary (YYC)	Toronto Pearson (YYZ)	321	T	Confirmed
	Tue 10-Jun 2014 13:15	Tue 10-Jun 2014 18:59 - TERMINAL T1			

Seat number(s) requested: 12C

AC1151	Toronto Pearson (YYZ)	Calgary (YYC)	763	T	Confirmed
	Mon 16-Jun 2014 09:00 - TERMINAL T1	Mon 16-Jun 2014 11:09			

Seat number(s) requested: 12C

## Passenger Information

### Passenger 1

**Name:** Mr Jeffrey Melanson

**Frequent Flyer Pgm:** Air Canada Aeroplan

**Ticket number:** 014 2132 925156



(12), (13), (14)



## Purchase Summary

Passenger: 1 Ticket number 014 2132 925156

### Date of issue

02-Apr 2014

### Fare Amount in Canadian dollars:

553.00

(including *navigational & other charges*)

### Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)  
Combined Taxes \*see fare calculation below (XT)

4.45  
PD

### Total Fare in Canadian dollars:

93.45A ✓

### Options

Change fee in Canadian dollars  
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)  
Seat selection fee in Canadian dollars  
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)  
Seat selection fee in Canadian dollars  
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

150.00 ✓  
7.50 ✓

Ticket particularities:  
AC ONLY/NON-REF/CHGE FEE

46.00 ✓  
46.00 ✓  
2.30 ✓

### \*Fare calculation:

10JUN14YYC AC YTO Q23.00R243.00AC YYC Q23.00R264.00CAD553.00  
END ROE1.00 PD14.25CA25.41XG3.25RC55.00SQ

### Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287  
RC Canada Harmonized Sales Tax (HST) #10009-2287  
XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

### Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and [US Secure Flight Program](#) US Secure Flight Program for important information on documents and identification required for travel.

### Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via [www.aircanada.com/insurance](http://www.aircanada.com/insurance) or by calling 1-866-530-6021. To make sure you get the best possible protection,



## Applicable Rules

All flight credits must be used and travel must be completed by **Apr 02, 2015**.

### Ownership

Available only to Canadian residents with a valid address, Aeroplan membership and password number at time of purchase and during the entire validity period. For new enrollments, the activation of the Aeroplan membership may take up to 72 hours.

### Validity Period

- This Flight Pass is valid for twelve (12) consecutive months from date of purchase. One (1) month prior to pass expiration date, Flight Pass may be extended for three (3) months for a \$250 CAD fee, plus taxes. This fee is subject to change. Extension fee will be assessed at time of Flight Pass extension.
- A Flight Pass extension can be processed one time per pass and must be completed prior to pass expiration. All unused flight credits remaining beyond Flight Pass expiration date, or extended expiration date, will be forfeited.

### Booking Flight Credits

To view available flights and eligible itineraries prior to purchase, click on the **PREVIEW FLIGHT AVAILABILITY** button above.

- One (1) flight credit is required per one-way journey, including connections.
- Flight credits are non-transferable and can only be used by the purchaser.
- Flight credit bookings are subject to availability for the Flex fare option (M booking class).
- Bookings are permitted up to one (1) hour prior to departure for flights to the USA and within Canada, and two (2) hours for all other international destinations.
- Flight credits may be available for booking only 24 hours after purchase once purchase procedures have been finalized.
- Flight credits can be used only on Air Canada, Air Canada rouge and participating Air Canada Express carriers. Codeshare flights are not permitted. Flights operated by Air Canada rouge are sold subject to government approval. Please note that video-on-demand at every seat is not available on flights operated by Air Canada rouge.
- Flights and routes may be seasonal and are subject to change without notice at any time; flights and routes might also operate on a limited frequency and are subject to government approval.
- The booking and travel are subject to all applicable rules, policies, terms and conditions of carriage and tariffs.
  - For instance, the offering of special services (e.g. unaccompanied minors, customers with special needs, travelling with an infant / child, travelling with a pet) is subject to conditions and restrictions; visit Information and Services for more information.
  - Flight Pass travel is subject to Air Canada's checked baggage policies.

### Changes and Cancellations

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March 31<sup>st</sup> 2014,

Dear Jeff Melanson,

We're writing to inform you that your subscription to *Alberta Views* lapses with our *July/August 2014* issue.

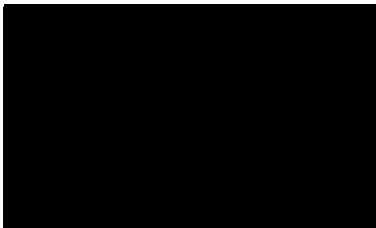
Take advantage of our special early renewal offer. By renewing now, you receive the following benefits:

- ▶ **You save money:**  
Renew for one, two, or **three years** and save up to 67% off the newsstand price.
- ▶ **You save time:**  
Avoid revisiting your renewal again later—cross it off your to-do list now.
- ▶ **You save the environment:**  
Avoid receiving additional paper and polybag reminders.

*Renewing later will cost more.* Please don't delay—to receive the early renewal rate, we must receive your renewal by *May 15<sup>th</sup>*.

You know Alberta and you know *Alberta Views*. You are the reason we do what we do—the fact that we continue to be of value to you is our greatest accomplishment.

All the best,



P.S. For faster service, renew online at [albertaviews.ab.ca/renew](http://albertaviews.ab.ca/renew). Please include your **renewal code [ERM128]** to receive the early renewal rate. Otherwise complete the form below and return in the postage paid envelope enclosed, or phone us toll free (in Alberta) at 1-877-212-5334.

## Renew my subscription for the special early renewal rate...

- Three Years (30 issues) **\$59.99**
- Two Years (20 issues) **\$39.99**
- One Year (10 issues) **\$24.99**

- Credit Card
- Cheque or Money Order Enclosed

Jeff Melanson  
 President  
 The Banff Centre  
 Box 1020  
 Banff AB T1L 1H5  
 Subscriber ID: 10155

Renewal Code: ERM128

\_\_\_\_\_  
Visa or MasterCard Number

\_\_\_\_\_  
Expiry

\_\_\_\_\_  
Cardholders Signature

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

**Main Contact Information**

**Booking reference: KRRJWE**

**Name:** Mr Jeffrey Melanson  
**E-mail:** [REDACTED]  
**Form of payment:** [REDACTED]

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262  
**Air Canada Flight Information**  
 1-888-422-7533

International Reservations

Alert me of flight changes  
Flight notification

**Flight Itinerary**

Flight	From	To	Aircraft	Booking class	Status
AC7426	Toronto Pearson (YYZ)	La Guardia/New York (LGA)	E75	Q	Confirmed
<i>Operated by:</i>	Mon 28-Apr 2014	Mon 28-Apr 2014			
<i>Air Canada Express-Sky Regional</i>	10:15 - TERMINAL T1	11:43 - TERMINAL B			
Seat number(s) requested:	12C				
AC709	La Guardia/New York (LGA)	Toronto Pearson (YYZ)	E90	L	Confirmed
	Fri 02-May 2014	Fri 02-May 2014			
	11:30 - TERMINAL B	13:13 - TERMINAL T1			
Seat number(s) requested:	19F				

**Passenger Information**

**Passenger 1**

**Name:** Mr Jeffrey Melanson      **Ticket number:** 014 2133 642726  
**Frequent Flyer Pgm:** Air Canada Aeroplan      [REDACTED]

16 17



### Purchase Summary

Passenger: 1 Ticket number 014 2133 642726

<b>Date of issue</b>	22-Apr 2014
<b>Fare Amount in Canadian dollars:</b> <i>(including navigational &amp; other charges)</i>	319.00
<b>Taxes, Fees &amp; Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	8.95
Combined Taxes *see fare calculation below (XT)	PD
<b>Total Fare in Canadian dollars:</b>	187.95A
<b>Options</b>	
Seat selection fee in Canadian dollars	35.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.75
Seat selection fee in Canadian dollars	35.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.75
Change fee in Canadian dollars	200.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	10.00
Ticket particularities: AC ONLY/NONREF/CHGFEE	

16

**\*Fare calculation:**  
 28APR14YTO AC NYC R249.00AC YTO R70.00CAD319.00 END ROE1.00  
 PD12.10CA7.61XG3.25RC25.00SQ39.56US7.91XY6.22YC2.83AY5.65XA  
 PDXF5.09LGA4.50

**Canadian tax registration numbers:**  
 XG Canada Goods and Service Tax (GST) #10009-2287  
 RC Canada Harmonized Sales Tax (HST) #10009-2287  
 XQ Quebec Sales Tax (QST) #1000-043-172

### Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accomodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

### Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

#### Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation and US Secure Flight Program US Secure Flight Program for important information on documents and identification required for travel.

#### Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip